



Financial Statement - Auditor's Report Form 4

Municipal Elections Act, 1996 (Section 78)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2014	09	12

 to

YYYY	MM	DD
2014	10	27

☒ Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

☐ Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name PORTERFIELD

Given Name(s) CRAIG

Name of office for which the candidate sought election
COUNCILLOR

Ward name or no. (if any)

Name of Municipality
TOWN OF ERIN

Spending limit issued by clerk
\$ 12,304.90

☐ I did not accept any contributions or incur any expenses other than the nomination fee. (Complete Box A and B only)

Box B: Declaration

I, CRAIG PORTERFIELD, a candidate in the municipality of ERIN, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the Town of Erin

on (yyyy/mm/dd) 2014 November 24

Sharon Lee Marshall
Signature of Clerk or Commissioner
SHARON LEE MARSHALL, a Commissioner, etc.,
County of Wellington, while Treasurer for the
Town of Erin.

Craig Porterfield
Signature of Candidate

Date Filed in the Clerk's Office (yyyy/mm/dd)

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution _____

Amount borrowed \$ _____

INCOME

Total amount of all contributions (From line 1A in Schedule 1)

+ \$ 958.76

Refund of nomination filing fee

+ \$ _____

Sign deposit refund

+ \$ _____

Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2)

+ \$ _____

Interest earned by campaign bank account

+ \$ _____

Other (provide full details)

1. _____

+ \$ _____

2. _____

+ \$ _____

3. _____

+ \$ _____

Total Campaign Income (Do not include loan)**= \$ 958.76 C1****EXPENSES** (Note: include the value of contributions of goods and services)**Expenses subject to spending limit**

Nomination filing fee

+ \$ 100

Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1)

+ \$ _____

Advertising

+ \$ _____

Brochures/flyers

+ \$ 109.61

Signs (including sign deposit)

+ \$ 565.00

Meetings hosted

+ \$ _____

Office expenses incurred until voting day

+ \$ 184.15

Phone and/or Internet expenses incurred until voting day

+ \$ _____

Salaries, benefits, honoraria, professional fees incurred until voting day

+ \$ _____

Bank charges incurred until voting day

+ \$ _____

Interest charged on loan until voting day

+ \$ _____

Other (provide full details)

1. _____

+ \$ _____

2. _____

+ \$ _____

3. _____

+ \$ _____

Total Expenses subject to spending limit**= \$ 958.76 C2****Expenses not subject to spending limit**

Accounting and audit

+ \$ _____

Cost of fund-raising events/activities (list details in Part IV of Schedule 2)

+ \$ _____

Voting day party/appreciation notices

+ \$ _____

Office expenses incurred after voting day

+ \$ _____

Phone and/or Internet expenses incurred after voting day

+ \$ _____

Salaries, benefits, honoraria, professional fees incurred after voting day

+ \$ _____

Bank charges incurred after voting day

+ \$ _____

Interest charged on loan after voting day

+ \$ _____

Expenses related to recount

+ \$ _____

Expenses related to controverted election

+ \$ _____

Expenses related to compliance audit

+ \$ _____

Expenses related to candidate's disability (provide full details)

1. _____

+ \$ _____

2. _____

+ \$ _____

3. _____

+ \$ _____

Other (provide full details)

1. _____

+ \$ _____

2. _____

+ \$ _____

3. _____

+ \$ _____

Total Expenses not subject to spending limit**= \$ _____ C3****Total Campaign Expenses (C2 + C3)****= \$ 958.76 C4**

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income – Total Expenses)
(C1 – C4)

+ \$ 0 D1

Eligible deficit carried forward by the candidate from the last election

– \$ _____ D2

Total (D1 – D2)

= \$ _____

If there is a surplus, deduct any refund of candidate's or
spouse's contributions to the campaign

– \$ _____

Surplus (or deficit) for the campaign

= \$ _____ D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ _____ paid to municipal clerk in the municipality of _____

Part I – Summary of Contributions

+ \$ 479.34

+ \$ 479.38

+ \$

- + \$

- \$

- \$

= \$ 958.76 1A

\$100

Table 1: Monetary contributions from individuals other than candidate or spouse

☐ Additional information is listed on separate supplementary attachment

Table 2: Monetary contributions from corporations or unions

Name (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Amount \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment				Total

Table 3: Contributions in goods or services from individuals other than candidate or spouse
(Note: must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$

☐ Additional information is listed on separate supplementary attachment

Total

Total Part II Contributions (Add Totals from Tables 1–4) (Record in Part I – Summary)

\$ 1B

Part III – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign
(Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value \$	Quantity	Total Value \$

☐ Additional information is listed on separate supplementary attachment

Total

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

☐ Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket Revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

+ \$ _____ 2A

Number of tickets sold

X _____ 2B

Total Ticket Revenue (2A X 2B) (Include in Schedule 1)

= \$ _____

Part II – Other revenue deemed a contribution

(provide details (e.g. revenue from goods sold in excess of fair market value))

1. _____	+ \$ _____
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____

Total Part II Revenue (include in Schedule 1)

= \$ _____

Part III – Other revenue not deemed a contribution

(provide details (e.g. contributions of \$10 or less; market value of goods or services sold))

1. _____	+ \$ _____
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____

Total Part III Revenue (include in Box C)

= \$ _____

Part IV – Expenses related to fundraising event or activity (provide details)

1. _____	+ \$ _____
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____
6. _____	+ \$ _____
7. _____	+ \$ _____
8. _____	+ \$ _____

Total Part IV Expenses (include in Box C)

= \$ _____

Auditor's Report
Municipal Elections Act, 1996 (Section 78)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality	Date (yyyy/mm/dd)
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Contact Information

Last Name	First Name	Licence Number
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Address		
Suite/Unit No.	Street No.	Street Name

City/Town	Province	Postal Code
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Telephone No. (including area code) ext.	Fax No.	Email Address
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.